

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – Virtual Meeting 7:00 p.m.
Tuesday, October 27, 2020

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mr. Waters called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the following students:

Thomas Miele and Milania Torres

The Following Members of the Board of Education were Present:

Mrs. Angelo	Mrs. Cavanaugh	Mrs. Gassman
Mr. Kramer	Mr. Pringle	Mr. Riley
Mrs. Scullion	Mrs. Skellinger	Mr. Waters

Also on Attendance:

Dr. Frank Alfano,	Interim Superintendent
Corey Lowell,	School Business Administrator/Board Secretary
Viola Lordi, Esq.,	Board Attorney

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Regular Public Meeting Minutes October 27, 2020

- September Students of the Month Presentation

BME:

Pre-K –	Liliana Consiglio
Kindergarten –	Devin Pennotti
1 st Grade –	Anna Summonte
2 nd Grade –	Michael Silva
3 rd Grade –	Gavino Napolitano
4 th Grade –	Milania Torres

FAS:

5 th Grade –	Olivia Walters
6 th Grade –	Brady McHugh
7 th Grade –	Andy Rafael-Osorio
8 th Grade –	Bianca Silva

- **Sustainable New Jersey Schools/Green Team** – Mrs. Angel Somers & Ms. Alyssa LoPresti

PUBLIC COMMENTS:

- Mr. Falgares asked about the resolution on the agenda regarding amending prior Board of Education minutes. Ms. Lowell explained that there was a transcription error between the handwritten minutes notes and the typed version of the minutes.

APPROVAL OF MINUTES

September 22, 2020 Regular Public Meeting

September 22, 2020 Executive Meeting

Motion offered by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

Move to approve, upon the recommendation of the Interim Superintendent of Schools, the correction of the Board meeting minutes for the Board of Education meeting conducted on October 29, 2019, to state that (1) Board member Megan Cavanaugh abstained on the appointment of Robert Cavanaugh as volunteer basketball coach and (2) Board member Michael Waters voted “yes” on the appointment of Robert Cavanaugh as volunteer basketball coach. The Board Secretary is directed to take the necessary and appropriate steps to implement this action of the Board.

Motion offered by Mr. Kramer and seconded by Mr. Pringle was approved by a roll call vote of 6/0/3 with Mrs. Angelo, Mr. Pringle & Mr. Riley abstaining.

BUILDING AND GROUNDS RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve retroactively, upon the recommendation of the Interim Superintendent, the on-line Scholastic Bookfair by the WLB PTA, October 23, 2020 through November 5, 2020.
2. **BE IT RESOLVED** that the Board of Education approve the Comprehensive Maintenance Plan form for the 2020-2021 school year.

Motion offered by Mr. Kramer and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Interim Superintendent, the placement of Student ID #4338146477 per the IEP to attend a Special Class program at Long Branch Schools effective September 28, 2020 to June 17, 2021 at a cost of \$74,997 which includes a personal aide and related services. Transportation will be provided through Shore Regional transportation.
2. Move to approve upon the recommendation of the Interim Superintendent, the filing of an amendment for the IDEA FY21 Basic Grant as follows:

IDEA Basic FY 2021	\$222,140.00
Carry Over Funds FY 2020	\$ 849.00 (public)
	\$ <u>10,689.00</u> (non-public)
Total	\$233,678.00 FY21 IDEA Basic

3. Move to approve, upon the recommendation of the Interim Superintendent, SID#8001461 to finish the 2020-2021 8th grade school year at FAS. The parent is responsible for the transportation of the student to and from the school and for any other related educational services for 2020-2021.

4. Move to approve, upon the recommendation of the Interim Superintendent, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2021, at a rate of \$48.00* per hour, not to exceed the total program budget of \$48,000 for salaries and related FICA (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association):

Amanda Mazzella (substitute)

Motion 1 offered by Mrs. Cavanaugh and seconded by Mrs. Skellinger was approved by a roll call vote of 8/0/1 with Mr. Riley abstaining.

Motions 2-4 offered by Mrs. Cavanaugh and seconded by Mrs. Skellinger were approved by a roll call vote of 9/0.

FINANCE RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for September 2020 and October 2020 be approved and

Bills & Claims Fund 10 (Sept)	\$ 819.41
DCRP (Sept)	\$ 788.99
Void Check (#8795 – Sept)	\$ 2,066.32
Bills & Claims Fund 10 (Oct)	\$464,959.35
Bills & Claims Fund 20 (Oct)	\$ 63,736.30

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:
 - Report of the Board Secretary /Treasurer Dated:

August 31, 2020

- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

August (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of August 31, 2020, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

3. Move to approve, upon the recommendation of the Interim Superintendent, the amount of Non-Public funds for 2020-2021 under the following program:

<u>School</u>	<u>Non-Public Security Aid</u>
Bet Yaakov of the Jersey Shore	\$30,975.00
Saint Jerome School	<u>\$29,750.00</u>
District Total	\$60,725.00

4. Move to amend, upon the recommendation of the Interim Superintendent, the amount of Non-Public funds for 2020-2021 under the following program:

<u>School</u>	<u>Non-Public Nursing Service Aid</u>
Bet Yaakov of the Jersey Shore	\$13,770.00
Saint Jerome School	<u>\$17,340.00</u>
District Total	\$31,110.00

5. RESOLVED that the Board of Education ratify the executed contract amendment with Comcast Enterprise Services to increase EDI services (internet) from 1000 Mbps to 2000 Mbps at an additional cost of \$601.90 per month for 33 months (coterminous with the original contract).

Motion offered by Mr. Riley and seconded by Mr. Kramer was approved by a roll call vote of 9/0.

PERSONNEL RESOLUTIONS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon

1. Move to approve, upon the recommendation of the Interim Superintendent, the leave of absence of Maureen Beck, BME Teacher. Mrs. Beck's leave of absence shall be for the period from November 19, 2020 through March 17, 2021 in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Mrs. Beck shall be entitled to utilize sick days because of personal disability due to illness or injury for those days for which she provides a healthcare providers' note certifying that she is personally disabled due to illness or injury. Mrs. Beck shall utilize unpaid leave days for those days for which she does not provide a healthcare providers' note certifying that she is personally disabled due to illness or injury. Mrs. Beck's leave days shall be counted against her entitlement to leave pursuant to the New Jersey Temporary Disability Benefits Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
2. Move to approve, upon the recommendation of the Interim Superintendent, the employment of Philip Zaza as School Psychologist, beginning on January 4, 2021 or sooner, through June 30, 2021, at the pro-rated salary of \$60,605* MA+30 Step E, pending review of Criminal History, and completion of additional review required by law and receipt of other applicable documents. Mr. Zaza possesses a Standard NJ Certificate for the following endorsement: School Psychologist. (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association).
3. Move to retroactively accept, upon the recommendation of the Interim Superintendent, the resignation of Courtney Swoope, BME Aide, effective October 21, 2020 with regrets.
4. Move to amend, upon the recommendation of the Interim Superintendent, the following fall co-curricular activity compensations prorated for the 2020-2021 school year: (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association):

<u>Co-Curricular</u>	<u>Staff Member</u>	<u>Stipend (25%)</u>
Cross Country	John Doherty	\$778.75
Field Hockey	Maria Whitehead	\$429.25
(share \$858.50)	Julie Thornton	\$429.25
Girls Soccer	Amanda Mazzella	\$429.25
(share \$858.50)	Christine Banowski	\$429.25
Boys Soccer	Andrew Gulya	\$858.50

5. Move to approve, upon the recommendation of the Interim Superintendent, the employment of Michele Kiernan as a BME Part Time Shared Personal Aide as per the IEP, from October 28, 2020 through June 18, 2021 at the salary of \$12,302, no health benefits, prorated pending review of Criminal History, and completion of additional review required by law and receipt of other applicable documents.
6. Move to approve, upon the recommendation of the Interim Superintendent, the employment of Marisa Capetta as a BME Part Time Shared Personal Aide as per the IEP, from November 16, 2020 through June 18, 2021 at the salary of \$12,302, no health benefits, prorated pending review of Criminal History, and completion of additional review required by law and receipt of other applicable documents.

Motions 1-3, & 5-6 offered by Mr. Kramer and seconded by Mrs. Skellinger were approved by a roll call vote of 9/0.

Motion 4 offered by Mr. Kramer and seconded by Mrs. Skellinger was approved by a roll call vote of 8/0/1 with Mr. Waters abstaining.

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Interim Superintendent, the below policy submitted for second reading:

Revise/Review

6171.2 Gifted and Talented

2. Move to accept, upon the recommendation of the Interim Superintendent, the below policies/regulations submitted for first reading:

Adopt

5141.01 Readmittance Covid-19

6114 Pandemic Response Team (Regulation)

Motion offered by Mr. Riley and seconded by Mr. Waters was approved by a roll call vote of 9/0.

SUPERINTENDENT'S MONTHLY REPORTS 1-7

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of September 2020:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	24
Kindergarten	64
1	62
2	60
3	67
4	42
BETTY MCELMON ELEMENTARY TOTAL	319
5	60
6	52
7	64
8	69
FRANK ANTONIDES SCHOOL TOTAL	245
OUT OF DISTRICT STUDENTS	8
DISTRICT ENROLLMENT	572

2. Move to approve, upon the recommendation of Interim Superintendent, the following report of the Fire and Evacuation drills conducted during the month of September 2020:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 9/16/2020	1. 9/16/2020
	2. 9/17/2020	2. 9/17/2020
	3. 9/23/2020	3. 9/23/2020
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SECURITY DRILL- TEST OF COMMUNICATION SYSTEM	2. SECURITY DRILL- TEST OF COMMUNICATION SYSTEM
	3. FIRE DRILL AUDIBLE TEST	3. FIRE DRILL AUDIBLE TEST

3. Move to approve, upon the recommendation of the Interim Superintendent, the following Pupil Attendance Report for the month of September 2020:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5029	123.5	97.54%
Frank Antonides School	3897	110	97.18%

4. Move to approve, upon the recommendation of the Interim Superintendent, the following Staff Attendance Report for the month of September 2020:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	546	6.5	98.8	0	98.8
FAS	665	20.5	96.9	14	99.0

5. Move to approve, upon the recommendation of the Interim Superintendent, the following HIB Reports for the month of September 2020:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	0	0	0
Frank Antonides School	1	0	1 (FAS1-09242020)
TOTALS	1	0	1

6. **BE IT RESOLVED**, that the Board of Education approve the submission of the 2019-2020 School Self-Assessment for Determining HIB Grades under the Anti-Bullying Bill of Rights Act (P.L.2010, c.122).
7. Move to accept, upon the recommendation of the Interim Superintendent, the School Safety and Security Plan Review Statement of Assurance 2019-2020 pursuant to N.J.A.C. 6A:16-5.1.

Motion offered by Mr. Kramer and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Foundation

- 8th grade is doing a fundraiser to sell WLB masks.

Meaghan Cavanaugh

PTA

Christine Skellinger

Borough of West Long Branch Liaison

Mary Gassman

Business Administrator/Board Secretary

Corey Lowell

Interim Superintendent Comments

Dr. Frank Alfano

PUBLIC COMMENTS:

None

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mr. Waters was approved by a voice vote of 9/0 at 7:33 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary